

Senior Investigator - Evaluations

Team:	Strategy and Prevention
Reports to:	Principal Evaluations
Direct reports:	None
Indirect reports:	None
Delegations:	None
NZSIS Clearance:	Confidential, if required
Location:	Auckland
Travel:	Occasional (Wellington)

Being a Public Servant

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hāpori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Position purpose of the Senior Investigator - Evaluations

- Utilise investigation experience and technical knowledge to detect serious or complex fraud, including corruption.
- Assess complaints and referrals, making recommendations as to the appropriate action to address the complaint or referral.
- Communicate with complainants and other stakeholders
- Prepare written reports making recommendations to the Director
- Liaise with the MBIE Contact Centre, which handles all telephone complaints to the SFO.
- Assist Principal Evaluations to assess the applicability of the SFO's statutory mandate, Strategic Priorities and Strategic Areas of Focus to cases under evaluation.
- Assist Principal Counter Fraud Advisor by sharing experience to enhance prevention activities.

What we do matters – Our purpose

The Serious Fraud Office (SFO) is a highly specialised government department whose purpose is to protect New Zealand's financial and economic wellbeing. We do this through our mission of disrupting and deterring serious or complex fraud through prevention, investigation, and prosecution.

How we do things – our Values

Integrity First | Ngākau tapatahi

Sharp on Purpose | Kōpere

Stronger Together | He waka eke noa

We do what's right, with independence, fairness and courage.

We act with clarity and intent, focusing our energy on what matters most

We back each other, share ideas and work as one team

What you will do to contribute	As a result, we will see
Complaints • Collaborate with Intelligence Lead and other team members to detect potential matters that may fall within the SFO's specialist mandate. • Manage and assess complaints received or detected by the SFO to ensure: ○ complaints are dealt with effectively within timeframes ○ complaints are assessed to determine whether they should result in a Part 1 enquiry ○ Complainants and other stakeholders are appropriately informed and treated professionally and fairly. • Communicate effectively with a wide range of people, including complainants, victims, and other government agencies to detect and assess matters of interest. • Provide reasoned recommendations regarding progression of complaints.	• Effective detection of potential matters of interest. • Efficient processing and assessment of complaints. • Ownership of tasks completed within agreed timelines in collaboration with other team members. • Demonstration and application of experience in communicating with a wide range of stakeholders.
Enquiries • Effectively undertake enquiries, including under Part 1 of the SFO Act, to: ○ detect possible serious or complex fraud, including corruption ○ corroborate, test and assess allegations received or detected by the SFO ○ identify key elements of potential offending and sources of evidence. • Provide reasoned recommendations regarding the outcome of enquiries.	• Efficient and effective conduct of enquiries at the evaluation phase. • Clear and well written reports, containing astute recommendations. • Effective external relationships that benefit the SFO's efforts to detect and investigate cases within its statutory mandate and/or which benefit the wider law enforcement system.
Prevention • Contribute specialist investigative knowledge and practical experience to enhance prevention activities.	• Uses knowledge and experience to identify risks of exposure to financial crime. • Prevention guidance and other products are informed and effective.

What you will do to contribute	As a result, we will see
Leadership - Support Principal Evaluations and Principal Counter Fraud Advisor to deliver high quality outcomes in detection, evaluation and prevention activities. - Communicate with influence at all levels, internally and externally.	- Takes ownership of tasks and manages personal workload to meet deadlines. - Supports other team members to achieve their own, and the team's, milestones. - Proactively looks for opportunities to share experience to advance team's objectives.
Risk Management and Compliance - Be cognisant of risks and mitigate. - Raise risks with your manager.	Risk is minimised, mitigated, or managed appropriately.
Systems and processes - Comply with agreed systems and application access and use policies and protocols. - Enter and update data accurately and comprehensively.	- Use of systems and applications align with agreed policies and protocols. - Data is entered and updated in systems and applications accurately, comprehensively, and in a timely manner. - Systems, applications, and data risks are effectively avoided or mitigated.
Technical Expertise - Apply knowledge, skills, and experience to advance complaint assessments and enquiries. - Identify potential instances of serious or complex fraud from limited information as part of complaint assessments or enquiries. - Research, compile, and analyse information to clarify issues and focus on key points in the assessment of complaints or enquiries.	- Demonstrated ability in the assessment of complaints or enquiries to make clear and consistent decisions based on information gathered and analysis or research undertaken and to articulate the decision clearly both orally and in writing. - Identification of opportunities for continuous improvement in own and organisational processes.

Who you will work with to get the job done	
Internal	Principals
	Strategy and Prevention Team
	Operations Team
	Legal and Corporate Services Team
External	Private Sector: Victims, Witnesses, External Panel Counsel, Defence Counsel, Contractors, Professional services firms
	MBIE Contact Centre
	Public Sector: Other law enforcement and regulatory agencies, both domestic and international
	Court staff

Your competency profile	What you will bring specifically
Keys to Success: • Action orientated • Manages complexity • Customer focus	Experience: • in criminal investigation, including a sound working knowledge of relevant legislation. • working collaboratively in a team. • scoping and planning work, including direction of other team members. Skills: • Effective problem solving and analysis skills. • Efficient communication skills, both written and verbal • Proficient with basic Microsoft Office products, and ability to learn effective use of SFO's electronic systems. • Demonstrates a growth mindset. • Ability to meet deadlines in an environment of competing/conflicting priorities.